



Executive Office for Administration and Finance

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NOTICE OF PUBLIC HEARING AND COMMENT PERIOD **808 CMR 1.00 (Compliance, Reporting and Auditing** **for Human and Social Services)**

Notice is hereby given pursuant to M.G.L. c. 30A, §§ 2, 3 that the Operational Services Division (OSD) will hold a public hearing and comment period on the proposed amendments to 808 CMR 1.00 (Compliance, Reporting and Auditing for Human and Social Services).

A hybrid public hearing will be held on Wednesday, June 17, 2026, at 1:00 pm in Conference Room E located on the 2nd Floor of One Ashburton Place, Boston, MA 02108 and virtually using this link:

Zoom Link: [Proposed Amendments to 808 CMR 1.00](#)

Both verbal and written testimony may be presented at the public hearing. Written comments will be accepted until 5:00pm on Thursday, June 18, 2026. All written testimony must include the sender's full name, email or mailing address, and organization or affiliation, if any.

Please submit written comments electronically to OSDLegal@mass.gov or via mail to:

The Operational Services Division
One Ashburton Place, Room 1608
Boston, Massachusetts 02108

All written comments submitted to OSD are a public record in their entirety and will be provided in response to a public records request.

A copy of the proposed regulation may be viewed on [OSD's website](#) or obtained from OSD Legal by sending a request via e-mail to OSDLegal@mass.gov.

Initial Small Business Impact Statement

(As required by M.G.L. c.30A, §§ 2, 3 & 5)

Agency: Operational Services Division

CMR No: 808 CMR 1.00: Compliance, Reporting and Auditing for Human and Social Services

Estimate of the Number of Small Businesses Impacted by the Regulation: Approximately 50 – There are approximately 1,000 filers, of which the majority are non-profit organizations.

- **Will small businesses have to create, file, or issue additional reports?**

Yes. The regulation currently includes reporting requirements for Departments, Contractors, and Subcontractors. The amendment requires Contractors and Subcontractors, when a price authorization or price adjustment is requested, to report in their property inventory which items are environmentally preferable products (EPP) and must include EPP specifications in procurements for building repair, construction, or renovation and purchase of major appliances.

- **Will small businesses have to implement additional recordkeeping procedures?**

Yes. The regulation currently includes recordkeeping for Departments, Contractors, and Subcontractors. The amendment requires recordkeeping, when a price authorization or price adjustment is requested, to note in their property inventory which items are environmentally preferable products (EPP) and must include EPP specifications in procurements for building repair, construction, or renovation and purchase of major appliances.

- **Will small businesses have to provide additional administrative oversight?**

Yes. Additional oversight will be required for Departments, Contractors, and Subcontractors to ensure that EPP documentation is included when requesting price authorizations for new and reconstructed approved private school programs or price adjustments.

- **Will small businesses have to hire additional employees in order to comply with the proposed regulation?**

No. It is not anticipated that this additional recordkeeping/reporting requirement related to environmentally preferable products will require additional staffing in order to comply.

- **Does compliance with the regulation require small businesses to hire other professionals (e.g. a lawyer, accountant, engineer, etc.)?**

No. It is not anticipated that this additional recordkeeping/reporting requirement related to environmentally preferable products will require professional assistance beyond what is currently required to file a Uniform Financial Report.

- **Does the regulation require small businesses to purchase a product or make any other capital investments in order to comply with the regulation?**

No. It is not anticipated that this additional recordkeeping/reporting requirement related to environmentally preferable products will require small businesses to purchase a product or make capital investments.

- **Are performance standards more appropriate than design/operational standards to accomplish the regulatory objective? (Performance standards express requirements in terms of outcomes,**

giving the regulated party flexibility to achieve regulatory objectives and design/operational standards specify exactly what actions regulated parties must take.)

No. The amendment to the regulations is necessary so that Departments can more readily comply with Executive Order 515: Establishing an Environmental Purchasing Policy, requiring Commonwealth Departments to reduce their impact on the environment and enhance public health by procuring EPPs whenever they are readily available, perform to satisfactory standards, and represent best value to the Commonwealth and Executive Order 594: Leading By Example: Decarbonizing and Minimizing Environmental Impacts of State Government.

- **Do any other regulations duplicate or conflict with the proposed regulation?**

No. There are no duplicative or conflicting regulations. OSD's Bureau of Purchased Services has the authority to issue and amend these regulations pursuant to M.G.L. c. 7, § 22N.

- **Does the regulation require small businesses to cooperate with audits, inspections or other regulatory enforcement activities?**

Yes. The regulation currently includes provisions authorizing audits for Departments, Contractors, and Subcontractors. The amended regulation does not impose additional audits or inspections. The amended regulation imposes additional requirements related to environmentally preferable products.

- **Does the regulation require small businesses to provide educational services to keep up to date with regulatory requirements?**

No. It is not anticipated that this additional recordkeeping/reporting requirement related to environmentally preferable products will require small businesses to provide educational services. OSD will provide training related to this new regulatory requirement.

- **Is the regulation likely to deter the formation of small businesses in Massachusetts?**

No. It is not anticipated that this additional recordkeeping/reporting requirement related to environmentally preferable products will deter the formation of small businesses in Massachusetts.

- **Is the regulation likely to encourage the formation of small businesses in Massachusetts?**

No. It is not anticipated that this additional recordkeeping/reporting requirement related to environmentally preferable products will encourage the formation of small businesses in Massachusetts.

- **Does the regulation provide for less stringent compliance or reporting requirements for small businesses?**

No. The regulation currently includes reporting requirements for Departments, Contractors, and Subcontractors. The amendment requires Contractors and Subcontractors, when a price authorization or price adjustment is requested, to report in their property inventory which items are environmentally preferable products (EPP) and must include EPP specifications in procurements for building repair, construction, or renovation and purchase of major appliances.

- **Does the regulation establish less stringent schedules or deadlines for compliance or reporting requirements for small businesses?**

No. The regulation currently includes reporting requirements for Departments, Contractors, and Subcontractors, including small businesses. The deadlines and schedules for reporting remain unchanged.

- **Did the agency consolidate or simplify compliance or reporting requirements for small businesses?**

No. The regulation currently includes reporting requirements for Departments, Contractors, and Subcontractors, including small businesses.

- **Can performance standards for small businesses replace design or operational standards without hindering delivery of the regulatory objective?**

No. The purpose of 801 CMR 21.00 is to provide all Departments with uniform rules and standards governing the Procurement of Commodities or Services, or both, including Human and Social Services for Clients. The amendment to the regulations is necessary so that Departments can more readily comply with Executive Order 515: Establishing an Environmental Purchasing Policy, requiring Commonwealth Departments to reduce their impact on the environment and enhance public health by procuring EPPs whenever they are readily available, perform to satisfactory standards, and represent best value to the Commonwealth and Executive Order 594: Leading By Example: Decarbonizing and Minimizing Environmental Impacts of State Government.

- **Are there alternative regulatory methods that would minimize the adverse impact on small businesses?**

No. The purpose of 801 CMR 21.00 is to provide all Departments with uniform rules and standards governing the Procurement of Commodities or Services, or both, including Human and Social Services for Clients. The amendment to the regulations is necessary so that Departments can more readily comply with Executive Order 515: Establishing an Environmental Purchasing Policy, requiring Commonwealth Departments to reduce their impact on the environment and enhance public health by procuring EPPs whenever they are readily available, perform to satisfactory standards, and represent best value to the Commonwealth and Executive Order 594: Leading By Example: Decarbonizing and Minimizing Environmental Impacts of State Government.